

APPENDIX B: CHILD SAFEGUARDING AGREEMENT



CHILD SAFEGUARDING PROCEDURE

Child safeguarding declaration.

To be read and signed by all Project Rozana representatives undertaking Project Rozana activities where they may have contact with children during their work.

I, _____ have read and understood Project Rozana's [Child Protection Policy and Code of Conduct](#) and agree to adhere to the policy. In particular, **I will:**

- Treat children with respect regardless of race, colour, sex, language, religion, political or other opinion, national, ethnic or social origin, property, disability or other status;
- Not use language or behaviour towards children that is inappropriate, harassing, abusive, sexually provocative, demeaning or culturally inappropriate;
- Not engage children in any form of sexual activity or acts, including paying for sexual services or acts;
- Always ensure another adult is present when working in the proximity of children, unless in unexpected emergency situations;
- Not invite unaccompanied children into my home, unless they are at immediate risk of injury or in physical danger;
- Not sleep in close proximity to children that I have contact with through Project Rozana's work;
- Use any computers, mobile phones, video or digital cameras appropriately and never to exploit or harass children or to access child pornography through any medium;
- Refrain from physical punishment or any discipline of children that I have contact with through Project Rozana's work;
- Refrain from hiring children for domestic or other labour that is inappropriate given their age or development stage, which interferes with their time available for education and recreational activities, or which places them at significant risk of injury and any form of exploitation. Children should not be

taken out of school to be photographed or filmed by staff on content gathering trips.

- Comply with all relevant local legislation, including labour laws in relation to child labour;
- Immediately disclose all charges, convictions and other outcomes of an offence that relates to child exploitation and abuse, including those under traditional law, which occurred before or occurs during my association with Project Rozana;
- Immediately report concerns or allegations in accordance with Project Rozana's procedures.

I understand that the onus is on me, as a person engaged by Project Rozana to use common sense and avoid actions or behaviours that could be construed as child abuse.

Project Rozana is committed to the safety and wellbeing of all children and/or young people who may come into contact with Project Rozana representatives. We support the rights of the child and will act to ensure a child safe environment is maintained. We encourage our staff, partners and volunteers to actively participate in building and maintaining a child safe environment.

In taking and using images I will:

- Take care to ensure local traditions or restrictions for reproducing personal images are adhered to before photographing or filming a child.
- Obtain informed consent from the child and parent or guardian of the child before photographing or filming a child. An explanation of how the photograph or film will be used must be provided.
- Ensure photographs, films, and videos present children in a dignified and respectful manner and not in a vulnerable or submissive manner. Children should be adequately clothed and not in poses that could be seen as sexually suggestive.
- Ensure images are honest representations of the context and the facts.
- Ensure file labels, meta data or text descriptions do not reveal identifying information about a child when sending images electronically or publishing images in any form.

Signed: _____

Date: -- -- / -- -- / -- -- -- --